

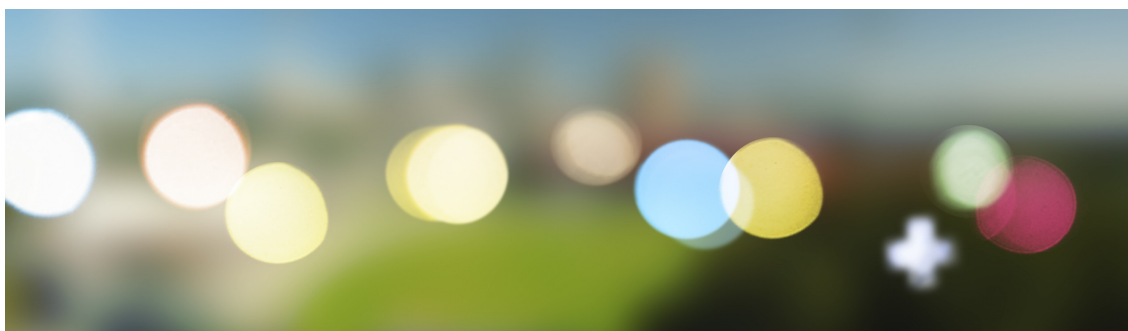
Considered Value

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Special Edition

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Brentnalls SA

Chartered Accountants
and Advisors



Fringe Benefits Tax (FBT)

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It is that time of year when businesses need to consider if any Fringe Benefits have been provided to employees or their associates (an associate of an employee is their spouse, children, other family members, a related trust or company).

Please find below a checklist/questionnaire to see if you have provided any of the following fringe benefits during the FBT year (1 April to the 31 March). Please note that this is not an exhaustive list but covers the common types of fringe benefits provided to employees.

Motor Vehicles

Yes No

Do you provide motor vehicles that are available for use by staff?
This could be just driving to and from work. We recommend that all motor vehicles provided (even by way of novated lease) by employers have an odometer reading taken as at 31 March 2011.

Loans

Yes No

Did your organisation lend any money to an employee (or his/her associate)?
Is the rate of interest being charged less than 6.65%? Some examples include advances of money, the provision of credit or the payment of an amount where there is an obligation to repay the amount.

Car Parking

Yes No

Did your organisation provide car parking facilities to an employee (or his/her associates) on business premises and is the turnover of your business and associated business more the \$10 million (gst inclusive)?

If yes, is there a commercial parking station located within 1km distance of your premises and does the commercial car parking station charge members of the public more than \$7.46 for all day parking, is the car parked on the premises for more than 4 hours between 7am and 7pm?

(Some employers eg charities, public educational institutions, government bodies are exempt)



Goods Provided

Yes No

Do you provide goods to any employees or their associates for free or at less than their market value?

Some examples are gift baskets, goods produced by your organisation and gift vouchers. Also laptops, software, a briefcase or tools of trade not provided primarily for the employee's employment.

If the items are infrequent, irregular and valued at less than \$300 (GST inclusive) quite possibly there will be no fringe benefit implications

Entertainment

Yes No

Do you provide any form of entertainment to an employee (or his/her associate)?

Some examples are:

Business lunches and drinks, staff social functions such as Christmas parties, Friday night drinks, tickets to sporting events and theatre, accommodation and travel in connection with entertaining clients, game of golf or similar leisure activities.

If the items are infrequent, irregular and valued at less than \$30 (GST inclusive) quite possibly there will be no fringe benefit implications.

The following items are not entertainment:

Tea, coffee and other such amenities provided on business premises. Light refreshments on business premises such as morning/afternoon teas or meals (not including alcohol) in connection with meetings, training sessions, overtime work etc, food and drink provided during a conference, accommodation for a conference.

Other

Yes No

Did your organisation provide any other type of benefit to an employee (or his/her associate) which has not been disclosed above (eg any assets available for private use or providing services)?

Did your organisation provide accommodation to an employee (or his/her associate)?

Did your organisation pay an allowance to any employee as compensation for living away from home?

Did your organisation pay for any expense (eg fuel & oil, subscriptions to clubs, rent on accommodation, private telephone, commercial car parking etc) on behalf of an employee (or his/her associate)?

Did your organisation reimburse an employee (or his/her associate) for any private expenses (eg restaurant meals)?

If you answered **YES** to any of the above please contact our office so we can assist in determining if you have provided any fringe benefits.

If you are already registered for FBT we will be sending out our customised checklists soon.

